



2017 Kalamazoo Artistic Development Initiative (KADI) - Grant Guidelines

DEADLINE: May 16, 2017 & December 15, 2017

Kalamazoo Artistic Development Initiative (KADI), funded by the Irving S. Gilmore Foundation, is divided into two categories – Artist Support and Arts Project.

Grant Category	Description	Maximum Ask	Timeline
Artist Support	Professional development, apprenticeships, certifications, conferences/training sessions, etc.	\$2,000.00	Project/POD must be completed within 12 months from receipt of award letter
Arts Project	Arts projects, including creations of original works, installations, large-scale exhibitions and similar.	\$4,500.00	

Eligibility

- Funding priority will go to artists who live/work in Kalamazoo County and projects that occur in and benefit Kalamazoo County.
- Individual artists or groups without formal non-profit designation.
- Must be a paid member in good standing of the Arts Council of Greater Kalamazoo.
- Applicants must be at least 18 years-of-age by the deadline date.
- Applicants may not receive funding for the same project through KADI and Arts Fund. However, applicants may apply for different projects through KADI and Arts Fund in the same year.
- Applicants with unmet obligations on prior grants i.e. late/incomplete reports may not apply.

Review Criteria

Applications are worth a total of 100 points, divided up and reviewed upon the following criteria:

- Artistic merit and/or impact and benefit to the artist (40 points)
- Connection and/or benefit to Kalamazoo Community (40 points)
- Budget (20 points)

Restrictions

The KADI grant program does not fund the following:

- Activities for Academic Credit Toward a Degree
- Retroactive/Reimbursement Funding
- Existing Debt
- Capital Expenses* Exceeding \$250.00
- Fundraisers
- Food/Beverages for Receptions

*Equipment/items having a useful life of more than one year. Equipment of up to \$250 is acceptable provided the equipment purchased is integral and used in the performance or creation of art.

Proposal & Budget

In a maximum of three (3) pages, describe your proposal. Expand on the who, what, where, when, why, how long and how much. Be as specific as possible, including dates, amounts, community partners, etc.

- Proposal/project description. 75 words or less. Who, what, where, when, why and how.
- Artistic Merit / Artist Impact: What are your goals, how will you achieve them, and how will you determine what was accomplished? / The impact this project will have upon you/your career?
- Connection and/or benefit to Kalamazoo Community: How this project include and be a benefit to our community?

BUDGET:

- In one page, provide a line item budget. Revenues must equal Expenses.
Your request for funding may not exceed 50% of the total proposal budget.

Attachments

- All attachments (narrative, budget and additional attachments) must be in a PDF format.
- Additional attachments are not required. However, work samples or letters of support are welcome. A maximum of three attachments will be accepted.

Deadline

Applications are to be submitted on-line by 11:59 pm May 15, 2017 or December 15, 2017. The e-grant system will not accept applications after this time. Incomplete applications will not be accepted by the e-grant system.

E-Grant Application Instructions

Applicants must apply using the e-grant system online at <https://kalamazooarts.slideroom.com>; no other forms of application will be accepted, and no additional copies need to be provided. If you have any questions on this system, or any of its parts, please contact the Arts Council 269.342.5059 during business hours (9a-5p Monday-Friday).

All applicants will be charged a non-refundable \$5 processing and submission fee.

Before submitting, please be sure that all required attachments are included in the proper locations, and in the proper format.

Questions? Please contact the Arts Council of Greater Kalamazoo

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